

# Stratford Primary School




## Feedback Policy

<b>Date adopted by Governors:</b>	<b>September 2023</b>
<b>Date for policy review:</b>	<b>September 2024</b>
<b>Person responsible for review:</b>	<b>Head Teacher</b>
<b>Signed by Chair of Governors</b>	<b>October 2023</b>

At Stratford upon Avon Primary School all teachers and teaching assistants will provide consistent feedback to all children regardless of their ability or need so that they are able to make progress in all areas of learning. All staff will consistently follow our feedback guidance.

## **LIVE MARKING AND FEEDBACK**

In all lessons staff will provide live feedback at the point of teaching.

- **Green** pen will be used to tick or highlight examples where children are applying specific skills independently
- ALL age- appropriate (or specific to child's needs) spellings, grammar and punctuation errors will be marked according to the lesson taught in **red** pen
- Children will be given the opportunity to correct. Staff should ensure that the correction by the child is clear.
- Verbal feedback forms part of live marking process. However, away from the point of teaching when checking work the teacher may want to explain things the next day. VF should be used with a speech bubble to indicate that the teacher wants to talk to the child. **VF** 
- It can be impossible to give feedback to all children in one lesson. Learning that has not been given support during the lesson will be acknowledged by the class teacher away from point of teaching.
- The teacher/teaching assistant will put a tick next to the learning objective to show if it has been met. If it has not been ticked then it has not been met. Staff should address this through planning or further support for the child
- Staff may want to write a comment at the end of the work to acknowledge skills or knowledge has been met e.g. Well done for using joined handwriting or great reasoning skills or you have explained your argument well.

- In EYFS all incorrect letter formation or number formation must be corrected with the child. Any feedback is given with the child present.
- In Upper Key Stage 2 peer assessment sometimes happen using success criteria. Pupils can peer assess learning using a set format.
- From Years 1 – 6 all staff will use bookmarks to identify keywords which have been spelt incorrectly. These will be added to the bookmarks in the child's book and monitored to ensure they are using them effectively. As children get older they may want to add to these bookmarks themselves.
- The following codes will be used and written in the margins of learning books:

SP = spelling

P = Punctuation

G = Grammar

N = Number

 = check for errors

✓ = correct

Staff will write the correct spelling, punctuation, number or grammar above the mistake. However, as the children progress through KS2 they should be able to identify the error when they see the code. Staff will underline the incorrect word in LKS2.

This applies to all learning.