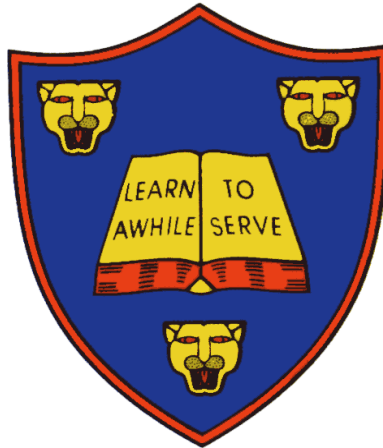


# STRATFORD UPON AVON PRIMARY SCHOOL



## Child Protection Appendix 1 (updated September 2024)

<b>Date adopted by Governors:</b>	<b>October 2024</b>
<b>Date for policy review:</b>	<b>October 2025</b>
<b>Person responsible for review:</b>	<b>Head Teacher</b>
<b>Signed by Chair of Governors</b>	<b>October 2024</b>

## Appendix 1: School-Specific Safeguarding Information and Procedures

### Overview

This document sits alongside our full Child Protection and Safeguarding Policy, which is fully in line with Warwickshire Safeguarding's procedures; it details the additional school-specific safeguarding systems and processes that we follow at Stratford upon Avon Primary School. In addition, this document outlines the key contextual issues that we consider to ensure our students are fully safeguarded at all times.

The information detailed in this document is as follows:

- Safeguarding in the local community
- The DSL Team
- Site security
- Priorities – Intent and Implementation
- Priorities – Measuring impact/Review

### Safeguarding in the local community

As Stratford Primary draws students from Stratford upon Avon and the surrounding villages, many of our students walk to school and others are transported by car. The local area is quite rural and there are few concerns raised about safety on the way to or from school; complaints regarding parking outside and in the surrounding streets near to the school are reported and dealt with rapidly by the school in liaison with parents, Warwickshire Police Constabulary and the Local Authority. The main concerns raised are when occasionally parents drop off on the zig zags, parking on pathways and street corners. This is always followed up by the school, again in liaison with Warwickshire transport.

The school has a good relationship with the local community and safeguarding concerns are occasionally raised by members of the public which are followed up rapidly by the DSL Team in the school.

## The DSL Team

There are four members of the DSL Team at Stratford Primary School. Their roles, responsibilities and locations are highlighted to all students at the start of every year, as well as to all staff members at induction and at least annually as part of annual safeguarding training. Regular reminders are also provided to all throughout the year through briefings, newsletters and other communications. All visitors, including supply teachers, receive a leaflet upon arrival which details our safeguarding systems and approach and which identifies the DSL Team members, their location and what they must do if they are concerned about the welfare of a child.

The Safeguarding Governor is Karen Kennedy.

The following poster is visible in every classroom, every office and on every corridor, as well as in key communal areas, e.g. school hall, nurture room, library.

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**Stratford upon Avon Primary School**

**SAFEGUARDING TEAM**

If you are worried or upset then please speak to an adult you trust.

 <p><b>Mrs Humphriss</b> Head Teacher Designated Safeguarding Lead</p>	 <p><b>Miss Parton</b> SENDCo Deputy Designated Safeguarding Lead</p>	 <p><b>Miss White</b> Year 2 Teacher/SLT Deputy Designated Safeguarding Lead</p>
 <p><b>Mrs Chisholm</b> School Business Manager Deputy Designated Safeguarding Lead</p>	 <p><b>Mrs Kennedy</b> Safeguarding Governor</p>	

If a DSL is not available telephone Warwickshire Front Door Team

01926 414144

## Site Security

The main entrance/exit in the school is fitted with an electro/mechanical device which locks magnetically to ensure secure access throughout the day. Doors are fitted with a green manual call box to override the lock using a secure method.

Currently the school does not have an inaccessible main gate on the front entrance due to the age and design of the building. Front gates are supervised closely by staff at the start and end of each day. Pupils enter and exit the school through the playground gate, which is opened/closed by a member of staff and padlocked throughout the day. Rear doors to the school are securely locked with a code.

The school works closely with Warwickshire Police to monitor parking outside and around the school building at morning drop off and end of the day; local police supply the school with parking deterrents and rotate this throughout the year.

Some children attend before school/after school provision at Cygnets Day Nursery, which can be accessed through the playground; this gate is padlocked throughout the day and children enter/exit the school premises to Cygnets once a register has been taken. Some children attend before/after school provision on school premises (Fitt4kids). In the morning they enter through the hall and are signed in by staff who run the club. For after school care school staff drop children at the room where the children are being cared for. Fitt4kids staff have a register and sign children out with parents/carers.

All visitors to the school must wear a lanyard to confirm they are permitted access. All staff wear blue school lanyards to confirm they are part of the school community. Green lanyards identify visitors who are permitted to move around the school unescorted and yellow lanyards are worn to identify school Governors who are permitted to move around the school unescorted. Red lanyards are worn for visitors undertaking unregulated activity. All visitors are challenged if they are not wearing a lanyard.

Year 6 children are permitted to walk to and from school alone with written consent from parents.

Under KCSiE guidance after school clubs and lettings using our premises provide their own safeguarding policy and arrangements.

## Priorities – Intent and Implementation

As agreed at our most recent Trust safeguarding review in December 2023, the following are the school's key areas of focus for the forthcoming year:

1. Ensure school specific Appendix 1 is approved by the local governing body. **This is completed as per SSC minutes.**
2. Adapt and develop a school in house induction record. **In process**
3. Ensure that those responsible for safer recruitment are booked on to Trust training. **Completed June/July 2024.**
4. Ensure formalized safeguarding training in place for volunteers. **Volunteers watch trust safeguarding video and receive regular updates according KCSiE.**
5. Ensure at least 4 members of staff receive updated TEAMTEACH training. **Completed February and March 2024.**
6. Plan for refresher training for all staff on de-escalation training. **Completed January 2024.**
7. Ensure that CSE and CCE are covered in PSHE curriculum. **Checked and confirmed in Jigsaw programme.**
8. Timetable termly checks in for filtering and monitoring with local authority to ensure rigour. **Ongoing**
9. Introduce HT office in an age appropriate manner as LGBT+ safe place. **Ongoing**
10. Ensure all DSL team know and understand transfer of safeguarding records requirements. **Completed**

Students, staff and parents will be involved, as appropriate in different elements of review and further actions will be initiated in response. The impact of these changes will be reported back to governors, along with all other reviews of safeguarding via the DSL meetings with the safeguarding governor and through half termly School Standards Committee meetings and via the half termly School Self Evaluation report to governors.

The review showed that:

There is a clear culture of safeguarding at Stratford Primary School. The DSL team work hard to ensure safeguarding is always prioritised and a constant focus for staff. In response, staff fully share this commitment, as do pupils who are proud of how well their school safeguards them and who fully understand why it is important. Pupils are happy in school; they relish their roles as pupil leaders and feel both valued and safe. Surveys and interviews are used to confirm. There is strong site security and safety of all.