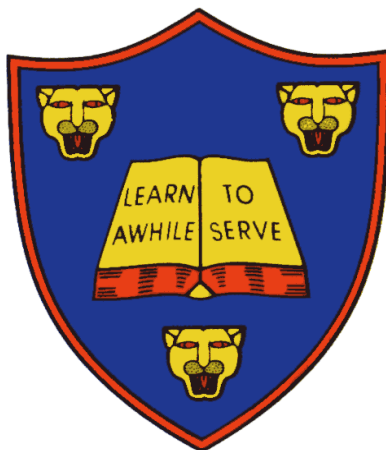


STRATFORD UPON AVON PRIMARY SCHOOL



Child Protection Appendix 1

(updated September 2025)

Date adopted by Governors:	September 2025
Date for policy review:	September 2026
Person responsible for review:	Head Teacher
Signed by Chair of Governors	September 2026

Appendix 1: School-Specific Safeguarding Information and Procedures

Overview

This document sits alongside our full Child Protection and Safeguarding Policy, which is fully in line with Warwickshire Safeguarding's procedures; it details the additional school-specific safeguarding systems and processes that we follow at Stratford upon Avon Primary School. In addition, this document outlines the key contextual issues that we consider to ensure our students are fully safeguarded at all times.

The information detailed in this document is as follows:

- Safeguarding in the local community
- The DSL Team
- Site security
- Priorities – Intent and Implementation
- Priorities – Measuring impact/Review

Safeguarding in the local community

As Stratford Primary draws students from Stratford upon Avon and the surrounding villages, many of our students walk to school and others are transported by car. The local area is quite rural and there are few concerns raised about safety on the way to or from school; complaints regarding parking outside and in the surrounding streets near to the school are reported and dealt with rapidly by the school in liaison with parents, Warwickshire Police Constabulary and the Local Authority. The main concerns raised are when occasionally parents drop off on the zig zags, parking on pathways and street corners. This is always followed up by the school, again in liaison with Warwickshire transport.

The school has a good relationship with the local community and safeguarding concerns are occasionally raised by members of the public which are followed up rapidly by the DSL Team in the school.

The DSL Team

There are four members of the DSL Team at Stratford Primary School. Their roles, responsibilities and locations are highlighted to all students at the start of every year, as well as to all staff members at induction and at least annually as part of annual safeguarding training. Regular reminders are also provided to all throughout the year through briefings, newsletters and other communications. All visitors, including supply teachers, receive a leaflet upon arrival which details our safeguarding systems and approach and which identifies the DSL Team members, their location and what they must do if they are concerned about the welfare of a child.

The Safeguarding Governor is Karen Kennedy.

The following poster is visible in every classroom, every office and on every corridor, as well as in key communal areas, e.g. school hall, nurture room, library.

Stratford upon Avon Primary School



SAFEGUARDING TEAM

If you are worried or upset then please speak to an adult you trust.

 Mrs Humphriss Head Teacher Designated Safeguarding Lead (DSL)	 Miss Parton Assistant Head Sendco/SLT Deputy DSL	 Miss White Year 3 Teacher/SLT Deputy DSL
 Mrs Chisholm School Business Manager SLT Deputy DSL	 Mrs Kennedy Safeguarding Governor	

If a DSL is not available telephone Warwickshire Front Door Team

01926 414144

Site Security

The main entrance/exit in the school is fitted with an electro/mechanical device which locks magnetically to ensure secure access throughout the day. Doors are fitted with a green manual call box to override the lock using a secure method.

Currently the school does not have an inaccessible main gate on the front entrance due to the age and design of the building. Front gates are supervised closely by staff at the start and end of each day. Pupils enter and exit the school through the playground gate, which is opened/closed by a member of staff and padlocked throughout the day. Rear doors to the school are securely locked with a code.

The school works closely with Warwickshire Police to monitor parking outside and around the school building at morning drop off and end of the day; local police supply the school with parking deterrents and rotate this throughout the year.

Some children attend before school/after school provision at Cygnets Day Nursery, which can be accessed through the playground; this gate is padlocked throughout the day and children enter/exit the school premises to Cygnets once a register has been taken. Some children attend before/after school provision on school premises (Fitt4kids). In the morning they enter through the hall and are signed in by staff who run the club. For after school care school staff drop children at the room where the children are being cared for. Fitt4kids staff have a register and sign children out with parents/carers.

All visitors to the school must wear a lanyard to confirm they are permitted access. All staff wear blue school lanyards to confirm they are part of the school community. Green lanyards identify visitors who are permitted to move around the school unescorted and yellow lanyards are worn to identify school Governors who are permitted to move around the school unescorted. Red lanyards are worn for visitors undertaking unregulated activity. All visitors are challenged if they are not wearing a lanyard.

Year 6 children are permitted to walk to and from school alone with written consent from parents.

Under KCSiE guidance after school clubs and lettings using our premises provide their own safeguarding policy and arrangements.

Priorities – Intent and Implementation

As agreed at our most recent Trust safeguarding review in October 2024, the following are the school's key areas of focus for the forthcoming year:

- Use the Safeguarding Induction Checklist to confirm and track that all required induction themes are covered and actions completed. **All new staff complete an induction and this is further enhanced with the safeguarding checklist shared by the trust safeguarding lead.**
- Consider using *testfiltering.com* every 1-2 weeks to confirm effectiveness of filtering system. **Warwickshire ICTDS have a similar system and the school computing lead and assistant head check every 2 weeks that our filtering systems are effective**
- As per *KCSiE 2024* guidance, ensure logs include not just the actions taken but the rationale for those decisions and responses. Ensure all staff logging know this too. **This is an ongoing process throughout all of our safeguarding procedures**
- Ensure staff know explicitly that the *Whistleblowing Policy* protects them, by law, from victimisation. **Shared as part of annual safeguarding training and briefings throughout the year**
- Advised to repeat online safety and Prevent for new staff at the same time as all staff refresher so that all are renewed in the same cycle. **Part of smartlog training**
- Consider using some of the Warwickshire slides in SG training so staff have something to refer back to. Also, to evidence content covered. **Regular used throughout the year in safeguarding briefings**
- Ensure 'stop it please' is embedded and modelled regularly and consistently by all staff. **This is regularly monitored by the senior leadership team and modelled**
- Ensure child-on-child abuse spreadsheet is a live document that is updated ASAP so as to avoid the need for lengthy catch up at a later date. **Ongoing**
- Carefully monitor the pupil on the PT timetable and consider changing to unauthorised absence if the point is reached where mental health illness absence cannot be justified or review interventions if improvement is not happening. **Considered and adapted accordingly**

Students, staff and parents will be involved, as appropriate in different elements of review and further actions will be initiated in response. The impact of these changes will be reported back to governors, along with all other reviews of safeguarding via the DSL meetings with the safeguarding governor and through half termly School Standards Committee meetings and via the half termly School Self Evaluation report to governors.

The review showed that:

Safeguarding systems are robust at Stratford-upon-Avon Primary School. The Headteacher leads safeguarding effectively, ensuring an ongoing safeguarding focus so that messaging is prioritised, consistent and well-embedded. Staff in all roles take their safeguarding responsibilities seriously, showing genuine care for the pupils. This strong safeguarding culture results in students who feel very well cared for and safe.

ACRONYMS

DSL – Designated Safeguarding Lead

KCSiE – Keeping Children Safe in Education